



Personal information Request Form



Please submit the completed form to the:

Name: Information Officer / Deputy Information Officer

Email Address: POPIA@value.co.za

Please be aware that we may require you to provide proof of identification prior to processing your request. There may also be a reasonable charge for providing copies of the information requested.

A Particulars of Data Subject

Name: _____

Surname: _____

Identity Number: _____

Email Address: _____

Contact Number: _____

Postal Address: _____

B Request

I request the organisation to:

(a) Inform me whether it holds any of my personal information

(b) Provide me with a record or description of my personal information

C Instructions

D Signature

Signature: _____

Date: _____